

**Minutes  
Hamilton County Airport Authority  
April 2, 2009  
Commissioner Courtroom  
One Hamilton County Square  
Noblesville, Indiana**

**Work Session**

President Silvey called the work session to order at 5:19 p.m. in Conference Room 1A. Those present were Don Silvey, Tom Kapostasy, Ted Moran, Allyn Beaver, Bob Wilson, Chris Snyder, Nick Isenberg, Dan Montgomery, Brad Beaver, Mike Howard, Kim Rauch and Jennifer Pickett.

Discussion on the Master Plan for the Reconstruction of the runway was held.

**Public Session**

President Silvey called the public session to order at 6:41 p.m. with Secretary Pickett taking roll call. A quorum was declared present of Tom Kapostasy, Ted Moran, Don Silvey, Bob Wilson, and Allyn Beaver.

New member Bob Wilson was sworn in.

**Approval of Minutes**

*Tom Kapostasy moved to approve the minutes of March 5, 2009. A. Beaver seconded. Motion carried unanimously. (5-0)*

**Presidents Report**

Silvey stated the County Council has approved the request for an appropriation in order to sign contracts and will be opening the bids and submitting to FAA. Hamilton County Commissioner Steve Dillinger reported to the Council last night that the Indianapolis Airport Authority has been praising the operator and owners of Indianapolis Executive Airport. Silvey stated we are being recognized by our competition.

**Committee Reports**

**Site Development**

Moran met with Westfield Mayor Cook and the Director of the Hamilton County Alliance.

**Indianapolis Executive Airport Report**

- Andrea Montgomery reported that April 16<sup>th</sup> is the Westfield Washington Chamber Lunch at the IEA.

- Dan Montgomery reported that there are about 45 reflectors that are bad and Chris Snyder is handling the warranty of them.

### **Woolpert Engineering Report**

- Snyder stated he has spoken with Michiana who installed them and they will be sending the airport 45 new reflectors. Snyder was under the impression that Michiana would install the reflectors so he will be checking on that, he does not feel it is the airports' responsibility.
- Snyder request approval of \$17,456.25 for the airport layout plans and the final documents. *Kaposasty moved to approve the \$17,456.25. Moran seconded. Motion carried unanimously. (5-0)*
- Snyder requested approval of Plans and Specifications for Bidding on the Runway Reconstruction Project. *Kapostasy moved to approve the plans and specifications as reviewed. Moran seconded. Motion carried unanimously. (5-0)*
- Snyder requested approval of the DBA percentage of 4.89 and to publish the notice. *Kaposasty moved to approve DBA percentage and publish in the newspaper. Moran seconded. Motion carried unanimously. (5-0)*
- A runway reconstruction pre-bid meeting will be held at IEA on April 10<sup>th</sup>.
- The bid opening for the Reconstruction of the Runway will be April 22<sup>nd</sup> at 4:30 p.m.
- Snyder requested a special Board meeting be held on April 23<sup>rd</sup>. A. Beaver moved to approve a special meeting on April 23<sup>rd</sup>. Moran seconded. Motion carried unanimously. (5-0). A pre-meeting will be held at 6:00 p.m. with the regular meeting starting at 6:30 p.m.
- Snyder requested approval of FAA pay request in the amount of \$41,387.50. *Kapostasy moved to approve the pay request of \$41,387.50. A. Beaver seconded. Motion carried unanimously. (5-0)*
- Woolpert has completed the As-Builts and Inspections so Snyder requested approval of a FAA pay request in the amount of \$6,150.00. *Kaposasty moved to approve the pay request of \$6,150.00. Moran seconded. Motion carried unanimously.*
- Snyder reported the Executive Hangar Taxiway Plans are 60% complete would like approval of a tpay request in the amount of \$13,697.00. *Kapostasy moved to pay \$13,697.00. Moran seconded. Motion carried unanimously. (5-0)*
- Snyder requested approval of an invoice in the amount of \$285.00 for the 2008 Year End Closeout. *Kapostasy moved to pay \$285.00. Moran seconded. Motion carried unanimously. (5-0)*
- Quad J has finished their work. Snyder requested approval of a Pay request of \$1,047.50 for Woolpert's final inspection and administration and for Quad-J work of completing the lighting work \$18,175.00 with the total

- being \$19,222.50. *Kapostasy moved the pay request in the amount of \$19,222.50. A. Beaver seconded. Motion carried unanimously. (5-0)*
- Environmental Approval coordination letters have been sent out to the US Official Wildlife office and SHIPO and have gotten responses back from SHIPO asking us to do more coordination work. The work was completed and Snyder requested approval of an invoice in the amount \$4,885.00 for the CAT-EX work. *Kapostasy moved to pay the \$4,885.00. A. Beaver seconded. Motion carried unanimously. (5-0)*
  - Snyder requested approval of an invoice in the amount of \$2,592.50 for the farm field survey. *Kapostasy moved to pay \$2,592.50. A. Beaver seconded. Motion carried unanimously. (5-0)*

### **Old Business**

Silvey stated he has made Committee appointments and assignments.

### **New Business**

Silvey stated that the County Council has given the Airport Authority the appropriation for the runway reconstruction project.

D. Montgomery introduced Kevin Babich, CEO and Matt Palm, Director of Operations and Project Manager of Utility Communications out of Valparaiso, Indiana. Babich stated he would like to bring his company to the Indianapolis area and in doing so would like to build a corporate hangar with an office at IEA.

The Board decided that currently they are not ready to build corporate hangars due to the lack of a septic system.

Silvey read a letter from the FAA which stated there project due dates and IEA is ahead of all the dates.

### **Secretary Report**

Kim Rauch requested that Jennifer Pickett be added to the Finance Committee.

**Next Meeting-** June 4<sup>th</sup> pre-meeting at 4:00 p.m. and regular meeting at 4:30 p.m.

Silvey adjourned the meeting.

**Others Present**

Kevin Babich, CEO of Utility Communications  
Matt Palm, Project Manager for Utility Communicatons  
Mike Howard, Attorney  
Brad Beaver, County Council Liaison  
Dan Montgomery, Montgomery Aviation  
Chris Snyder, Woolpert  
Nick Isenberg, Woolpert  
Kim Rauch, Secretary  
Jennifer Pickett, Secretary

**Approved**

\_\_\_\_\_  
Don Silvey, President

Date: \_\_\_\_\_

**Attest**

\_\_\_\_\_  
Jennifer Pickett, Secretary

Date: \_\_\_\_\_